



## Nanny Application Form

**Personal Details** - Please complete this form fully

|                   |  |             |  |        |  |                   |  |
|-------------------|--|-------------|--|--------|--|-------------------|--|
| Full Name         |  |             |  |        |  |                   |  |
| Address           |  |             |  |        |  |                   |  |
|                   |  | Postcode    |  |        |  |                   |  |
| Date of Birth     |  | Nationality |  |        |  |                   |  |
| Phone             |  | Home        |  | Mobile |  |                   |  |
| E-mail Address    |  |             |  |        |  |                   |  |
| Driving           |  | Yes         |  | No     |  | Marital Status    |  |
| Ofsted Reg        |  | Yes         |  | No     |  | No. of Dependants |  |
| CRB/DBS           |  | Yes         |  | No     |  | CRB No.           |  |
| First Aid         |  | Yes         |  | No     |  | Expiry Date:      |  |
| Notice Period     |  |             |  |        |  | Start Date        |  |
| Locations of Work |  |             |  |        |  | Minimum Salary    |  |

### Qualifications:

| Qualifications           | Please Tick | Please Tick          |
|--------------------------|-------------|----------------------|
| Norland Nanny            |             | NVQ 4                |
| Princess Christian Nanny |             | CACHE 3              |
| Chiltern Nanny           |             | Experienced Nanny    |
| NNEB                     |             | ADCE                 |
| NVQ 2                    |             | Other Qualifications |
| NVQ 3                    |             |                      |

### Type of Work:

| Job Role                       | Please Tick | Please Tick                  | Please Tick |
|--------------------------------|-------------|------------------------------|-------------|
| Live In Nanny                  |             | Daily Nanny                  |             |
| P/T Nanny (Days Available)     |             | Nanny/ Housekeeper           |             |
| Before School Nanny            |             | After School Nanny           |             |
| Daily Nanny / Own Child (age?) |             | P/T Nanny / Own Child (age?) |             |
| Temporary Nanny                |             | Mothers Help                 |             |

### Days / Hours:

| Days  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-------|--------|---------|-----------|----------|--------|----------|--------|
| Times |        |         |           |          |        |          |        |

**Employment History** - Please start with your most recent employer, please account for any gaps in your employment.

| Employer        | Position and Salary | Description of duties and responsibilities | Date Started | Date Finishe | Reason for leaving |
|-----------------|---------------------|--|--------------|--------------|--------------------|
| Name & Address  | Position            |  |              |              |                    |
| Name & Address: | Position:           |  |              |              |                    |
| Name & Address: | Position            |  |              |              |                    |
| Name & Address: | Position:           |  |              |              |                    |

**About You:**

Give a brief description of your personality:

**Medical History:**

Have you had any serious accidents or illness over the last 2 years? Give brief Details:

**References -** Please ensure references are past employees or your current course tutor / lecturer.  
 Employment will be subject to the receipt of satisfactory references and clearances from Ofsted

| Reference 1                     |     |          |  | Reference 2                     |     |          |  |
|---------------------------------|-----|----------|--|---------------------------------|-----|----------|--|
| Name                            |     |          |  | Name                            |     |          |  |
| Organisation                    |     |          |  | Organisation                    |     |          |  |
| Position                        |     |          |  | Position                        |     |          |  |
| Address                         |     |          |  | Address                         |     |          |  |
|                                 |     |          |  |                                 |     |          |  |
|                                 |     | Postcode |  |                                 |     | Postcode |  |
| Phone                           |     |          |  | Phone                           |     |          |  |
| E-mail                          |     |          |  | E-mail                          |     |          |  |
| Relationship                    |     |          |  | Relationship                    |     |          |  |
| May we Contact before Interview | Yes | No       |  | May we Contact before Interview | Yes | No       |  |

Have you ever been through formal disciplinary action as a result of your care and education practice? .....  
 If yes, please provide details: .....  
 .....

**Declaration:**

It is important the information you have supplied is accurate. If you give any information which may be found to be false, misleading or you deliberately omit any relevant information this may lead to your application being rejected. If you have been appointed, this may lead to dismissal. All information will be kept in accordance with the Data Protection Act.

Please sign below to indicate a true reflection of this information..

**JEM Childcare** requires your written and signed consent to

- My CV will be profiled to prospective Clients and my personal data being included on a computerised database and used in order to secure me employment / temporary assignments/ contracts.
- References will be passed on to any potential employers. The checking of information collected with third parties or with other information held by **JEM Childcare**
- Information may be passed to certain Third Parties to present or detect crime to protect public funds or in any other way permitted or required by Law.
- If, during the course of a temporary assignment, the Client wishes to employ me direct, I acknowledge that **JEM Childcare** will be entitled either to charge the Client an introduction transfer fee, or to agree an extension of the hiring period with the Client (after which I may be employed by the Client without further charge being applicable to the Client).



Signature

Date